

**University of New Mexico Hospital
Request for Proposals
Addendum No. 1
RFP Project Name and Number:
P493-24
Vision Employee Plan**



**Due Date: May 1, 2024, 2:00 p.m. MST
The time and date proposals are due shall be strictly observed.
Name of Procurement Specialist:
Christina Lechalk @ cwardlechalk@salud.unm.edu**

See Below

The purpose of this Addendum is to notify all potential respondents of any changes to the original RFP and to answer questions regarding the RFP. The answers provided in this Addendum hereby amend and/or modify the original RFP Document and Specifications. All offerors are subject to the provisions of this addendum.

RFP P493-24 Vision Employee Plan

Addendum 1

1. How long has the coverage been with the current carrier? What was the original effective date of the plan? Answer: Since 2000
2. What are the current employer contributions? Answer: \$0, this is a 100% voluntary plan.
3. Are booklets, SPDs, or certificates available describing the current plan design? Plan documents are necessary to properly understand the current plan provisions and details. Answer: Please see attached PDF Evidence of Coverage.
4. Have there been any plan design changes over the past 36 months? Answer: No. If so, please provide the details and dates of any change(s). If the rates were impacted, please provide details. Answer: no changes.
5. Is the vision plan frequency calendar year or date of service? Answer: Date of service/rolling 12 months
6. Please provide the last 36 months of paid premium and paid claim experience on a monthly basis with the following items: Answer: This information will not be provided. This is a fully insured contract and we do not have that information. You were provided the monthly lives for 2023.
 - Premium
 - Paid claim dollars
 - Employee Lives
7. Is a recent billing invoice available including the lives and current rates? Answer: No. The group is self-billed, an invoice is not produced.
8. Our best practice for executing proposal documents is using an electronic signature of an authorized signer. Are you willing to waive the ink signature requirement? Answer: Yes
9. Please advise if the references must be new to VSP within the most recent 3 years? Answer: A current client, or a long-time client or a new one.
10. Please confirm line spacing. There is a reference to spacing of 1.5 in section 2.2 and Exhibit B requests single space. Answer: Either one is acceptable.
11. 3.5.1 references "Complete Vision Cost Exhibits R" Can you please send Exhibit R or confirm vendors should complete Cost Exhibit O as the response? Answer: There is no Exhibit R, this was an error. The Cost Exhibit is Exhibit O.
12. Please confirm if a section is not applicable does it still require a signature? For example, Exhibit D. Answer: Yes. There is a place on the document, to X if not applicable. It is located on the top left portion of the page.

- 13 Please confirm where in the table of contents UNM Hospitals would like Exhibit N included? Answer: After M in alpha order.
- 14 Section II. Proposal Copies and Format/Exhibit B Organization of Proposal – Please confirm which format vendors should follow when submitting a proposal. Answer: Exhibit B
- 15 Please confirm where the following exhibits should be included in the proposal submission?
 - a. Exhibit N
 - b. Exhibit O
 - c. Exhibit P
 - d. GEO – Network AccessAnswer: Place in alpha order.
- 16 Please confirm if the above listed exhibits N, O, P and GEO Access are included in the 100 page limitation? Answer: Confirmed
- 17 Please confirm UNM Hospitals is okay with electronic versions of documents remaining in native form (i.e. xls) however when printed in binder format they will be included as PDF format? Please note, this is a limitation with the printing service utilized. Answer: Yes Confirmed
- 18 Exhibit N – Questionnaire Tab, Q9 – RFP states we cannot alter any documents (i.e. format, insert lines), however this question is requesting 3 references and there is only space for a single reference. Please advise how this question should be responded to? Answer: You may add rows for the references.
- 19 Exhibit N – Questionnaire Tab Q27 – Sample Reports – Please confirm if sample reports are included in the 100 page maximum? Answer: Yes confirmed
- 20 Please confirm if additional samples requested, such as reports, are required to be page numbered? Answer: Yes confirmed.
- 21 Can you please provide monthly claims and premium for the past 24 months? No. This is fully insured and we do not receive monthly claim and premium information.
- 22 Are you able to provide the current out of network utilization? Answer: Unknown
- 23 Are there any issues or complaints with the current vision carrier? Answer: No
- 24 Is there an expected timeline for this RFP process? Answer: Hope to have a decision by the end of June / beginning of July 2024
- 25 Will there be finalist opportunities to present directly to Gallagher and/or UNM Hospital team? Answer: Maybe. It depends on the results of the scoring.
- 26 Can you share who the current medical carrier is? Answer: VSP
- 27 The enrollment stated at the end of 2023 was 4,731 but the enrollment on the census is 5,099. Can you please confirm why there was such a jump in enrollment? Answer: Prior to 1/1/2024 there were 2 separate facilities, UNM Hospital and Sandoval Regional Medical Center (SRMC). SRMC is now part of UNMH. The SRMC employees enrolled in the UNMH plan as of 1/1/2024.
- 28 Do employees currently use the Eye Clinic associated with UNMH? Answer: Yes. Are they currently in-network? Answer: Yes
- 29 Do you have 1/1/25 renewal rates? Answer: No

30 Would the group be interested in seeing any plan enhancements made to the benefit design, or should we strictly match what is in place today? Answer: Please quote the current plan but you may quote alternatives/enhancements as well.